

Name: _____

Junior Initiative Conference Notes

Topic: _____ Session : 1 2 3 4

Speaker: _____ Company: _____

I Background about the company

Year established: _____

Products/Services: _____

Size: _____

Where does the company have offices, plants etc.? _____

Ownership: _____

Major Competitors: _____

II The job

What does the speaker do? _____

Other jobs/ careers within the department/ company:

What is the entry-level job in this department/company?

Education and skills required: _____

III Other topics covered:

IV. Your impressions and comments about the company, departments and jobs discussed:

To the student: Please complete all sections and turn these pages in to your mentor teacher the day after the Conference. To receive the full 15 points, your papers must be complete and turned in on time!

To the mentor teacher: Please return these papers to the student after grading. They will be used as a reference for the Oral Presentation.

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