

Procedures for Children Who's Parents Are Divorced, Separated, or Single

Children of Divorced Parents with Custody Decree

At registration time, the parent is requested to present the custody documents to the building principal. The school district will follow the terms of the custody decree specifically.

Children of Single, Separated or Divorced Parents with No Custody Decree

Both parents will be allowed access to the child as well as to all data pertaining to the child: report cards, educational and health records, the right to attend parent conferences and school activities. The parent with whom the child is living will routinely receive all report cards and other communications regarding their child. The nonresident parent may request, in writing, the same information. This request should be addressed to the building principal. The District will make reasonable efforts to comply with such requests.

Both parents will be notified and urged to attend meetings pertaining to special education placement, discussions pertaining to promotion or retention, suspensions, expulsions or other serious disciplinary matters. Therefore, it will be the parents' responsibility to keep the school informed of their current addresses and phone numbers.

The parent with whom the child is living will be notified in the event of serious accidents. If this parent is not available, the person(s) listed on the health emergency card will be contacted. If these contact persons are not available, the nonresident parent will be contacted if possible. The nonresident parent may request, in writing, that he/she be notified in the event of a serious accident. The District will make reasonable efforts to comply with such requests.

Registration Details

If a custody agreement exists, it is requested that a copy be filed with the school district. If no custody decree is provided, the person registering the child will be asked for the name, address, and phone number of the parent with whom the child is not living. **A copy of these procedures, with the signature page, will then be provided to each parent.** Parents are responsible for carrying out their responsibilities regarding these procedures.

Record of Divorced, Separated or Single Parents

Student's Name _____ School _____

Student's Name _____ School _____

Student's Name _____ School _____

Student's Name _____ School _____

Parents are: Divorced Separated Single **Is there a custody decree?** Yes No
(If yes, a copy should be retained by the building principal)

Days of the week at each residence: _____

Other pertinent information you would like for us to know: _____

Non-Custodial with whom the child(ren) is/are living:

Name: _____

Address: _____

Phone: _____ (H) _____ (W) _____ (C)

Dates: _____ Relationship _____

Other People Residing in the Household:

Name _____ Age _____ Relationship _____

Name _____ Age _____ Relationship _____

Name _____ Age _____ Relationship _____

Name _____ Age _____ Relationship _____

By my signature, I affirm that the information above is correct to the best of my knowledge and that I have received a copy of the school district's procedures for children whose parents are divorced, separated or single.

(Signature of Parent/Guardian)

(Date)

FOR OFFICE USE ONLY: (Please check if received)
 The Custody Decree has been received and is located in the student's file.