

**MARPLE NEWTOWN SCHOOL DISTRICT
REGULAR BOARD MEETING
TUESDAY, NOVEMBER 22, 2016
BOARD ROOM
MINUTES**

Board: President, Kathryn Chandless. Vice President, Matthew Bilker, Leonard Altieri, Barbara Harvey, Matthew Catania, Atsuh J. Baker, Matthew DeNucci, Nicholas Reynolds, Stavroula Kotrotsios

Solicitor: Mr. Mark Sereni, Esquire

Administration: Dr. Carol Cary, Dr. Connie Bompadre, Mr. Joseph Driscoll, Mr. Michael Dumin, Mr. James Orwig, Dr. Gerald Rodichok

Press: 1

Audience: 16

1. CALL MEETING TO ORDER

Mrs. Chandless called the meeting to order at 7:54 PM.

2. PLEDGE OF ALLEGIANCE

Mr. Altieri led the Pledge of Allegiance

3. Present

Mr. Altieri, Mr. Baker, Mr. Bilker, Mr. Catania (by phone), Mrs. Chandless, Mr. DeNucci, Mrs. Harvey, Ms. Kotrotsios

4. APPROVAL OF THE AGENDA

Mrs. Chandless asked for a motion to accept the agenda, as presented.

Motion was made by Mr. Altieri, seconded by Mr. Baker

Mr. Altieri had an addition, 1205 Internet Content Filter

Mr. Bilker, on 13.04 strike #2

Mr. Baker, change of dollar amount on 14.04

Motion passed as amended 8 – 0

5. PUBLIC COMMENTS (Agenda Items Only)

Mrs. Trantas question 13.08 Salary Adjustments

It was explained that all the data was not received until this time.

6. WE ARE PROUD OF OUR STUDENTS AND TEACHERS

Dr. Cary gave the following report:

Russell Elementary's grade 3 math proficiency (91.3%) is the **HIGHEST** in Delaware County. This includes ALL public and charter schools with a third grade class last year. Statewide, all schools, Russell ranked 24th in 3rd grade math proficiency.

Russell's 3rd grade math proficiency is 5th across southeastern PA ands

Worrall Elementary's grade 3 math proficiency (90.1%) is the **THIRD HIGHEST** in Delaware County. This includes ALL public and charter schools with a third grade class last year. Statewide, all schools, Worrall ranked 32nd in 3rd grade math proficiency.

Congratulations to the Tiger Marching Band on its third consecutive State Championship in the Cavalcade of Bands- Yankee Division.

Dianne Blicke, our art teacher extraordinaire at Paxon Hollow, was named Teacher of the Year by the MNEA. Congratulations, Dianne.

7. COMMENDATIONS

Dr. Cary recognized Eva Fay for accomplishment as a Sophomore in High School worked as an intern for the Chester County Life magazine. She wrote an article and had it published in the recent addition of the magazine. Congratulations Eva.

8. STUDENT REPRESENTATIVES' REPORT

Taylor Schwartz gave the following report:

- Adopt a child program is in place
- Football team is in the playoffs
- The band won championships for the 3 year in a row
- Powder puff football game being organized
- Junior Initiative is under way
- Wished everyone a Happy Thanksgiving.

9. SUPERINTENDENT'S REPORT

None

10. SECRETARY'S MINUTES

Mrs. Chandless asked for a motion to approve the minutes of the October 25, 2016 Regular Meeting.

Motion was made by Mr. Bilker, seconded by Mrs. Harvey

With no further discussion motion passed 8 – 0

11. OTHER REPORTS

Mrs. Chandless asked for a motion to approve the Tuition Agreement for Student No. 841010 to attend the Mill Creek School for the 2016-2017 school year. This is a new contract.

Motion was made by Ms. Kotrotsios, seconded by Mr. DeNucci

With no further discussion motion passed 8 – 0

Mrs. Chandless asked for a motion to approve Student No. 841010 to attend the Mill Creek School as per the “In Lieu of FAPE” agreement for the 2016-2017 school year. This is a new placement and new agreement.

Motion was made by Mr. Altieri, seconded by Mr. Bilker

With no further discussion motion passed 8 – 0

12. CURRICULUM, INSTRUCTION AND TECHNOLOGY COMMITTEE

12.01 Committee Report – Leonard B. Altieri, III, Chairperson

12.02 Administrative Conferences

Mr. Altieri asked for a motion to approve Dr. Dorie Martin-Pitone to attend and be a presenter at the SAS Conference in Hershey, Pennsylvania from December 4 to December 6, 2016. The cost of attending the conference and the hotel are paid by SAS. The cost of mileage to and from the conference is \$100.00. The total cost to the district is \$100.00.

Motion was made by Ms. Kotrotsios, seconded by Mrs. Harvey

With no further discussion motion passed 8 – 0

Mr. Altieri asked for a motion to approve Mr. Chris Lee, Director of Technology, and Mrs. Debbie Snell, Coordinator of Student Information, to attend the Pennsylvania Department of Education Data Summit from March 12 to March 15, 2017. The total cost of the conference and hotel is \$1,461.42. This price reflects a \$100.00 discount for registering prior to January 13, 2017. The total cost to the district is \$1,461.42.

Motion was made by Mr. Bilker, seconded by Mr. Baker

With no further discussion motion passed 8 – 0

Mr. Altieri asked for a motion to approve Mrs. Lisa Bradley, Pupil Services Secretary, to attend the Pennsylvania Department of Education Data Summit from March 12 to March 15, 2017. The total cost of the conference, hotel and mileage is \$830.00. The total cost to the district is \$830.00.

Motion was made by Mr. Baker, seconded by Mr. DeNucci

With no further discussion motion passed 8 – 0

12.03 Athletic Trip

Mr. Altieri asked for a motion to approve Mrs. Kerren Vosheski, Cheer Coach, to accompany the Marple Newtown High School Cheerleading Squad to travel to the Giant Center in Hershey, Pennsylvania for the State Championship on January 20 and January 21, 2017. The total cost for hotel stay is \$1,501.00 paid by the students. The total cost to the district for transportation is \$820.00.

Motion was made by Ms. Kotrotsios, seconded by Mrs. Harvey

With no further discussion motion passed 8 – 0

12.04 Student Trips

Mr. Altieri asked for a motion to approve Mrs. Carolyn Firkser, teacher, to accompany twelve (12) Marple Newtown High School Spanish students to travel to Costa Rica from June 25 to July 2, 2018. The total cost per student is \$2,295.00 for bus and plane paid by The students. There is no cost to the district.

Motion was made by Ms. Kotrotsios, seconded by Mr. Bilker

With no further discussion motion passed 8 – 0

12.05 Internet Content Filer

Mr. Altieri asked for a motion to approved the replacement of the district's Internet Content Filter through HP Financial Services for \$4,832.67 a year for a term of three years.

Motion was made by Mrs. Harvey, seconded by Mrs. Chandless

With no further discussion motion passed 8 – 0

13. HUMAN RESOURCES AND POLICY COMMITTEE

13.01 Committee Report – Matthew J. Bilker, Chairperson

13.02 Retirements

ADMINISTRATIVE

Mr. Bilker asked for a motion to approve the following administrative retirement(s) item(s) 1.

- 1) Toni Himes – Curriculum Supervisor
Curriculum Department
Effective: February 6, 2017
Reason: Retirement

Motion was made by Mr. DeNucci, seconded by Mrs. Chandless

With no further discussion motion passed 8 – 0

CLASSIFIED

Mr. Bilker asked for motion to approve the following classified retirement(s) item(s) 1.

- 1) Robert Patton – Bus Driver
Operations Department/Transportation
Effective: December 1, 2016
Reason: Retirement

Motion was made by Ms. Kotrotsios, seconded by Mrs. Harvey

With no further discussion motion passed 8 – 0

13.03 Resignations

CLASSIFIED

Mr. Bilker asked for a motion to approve the following classified resignation(s) item(s) 1 through 3.

- 1) Miriam Belsky – Non-Instructional Assistant
Russell Elementary School
Effective: October 31, 2016
Reason: Resignation
- 2) Young Cho – Bus Driver
District/Transportation
Effective: November 26, 2016
Reason: Resignation
- 3) Andrew Rote – Classified Substitute
District
Effective: November 4, 2016
Reason: Resignation

Motion was made by Ms. Kotrotsios, seconded by Mr. Altieri

With no further discussion motion passed 8 – 0

13.04 Terminations

PROFESSIONAL

Mr. Bilker asked for a motion to approve the following professional termination(s) item(s) 1 through 3 as amended.

- 1) Donna Jones – Substitute Nurse
District/Pupil Services Department
Effective: November 1, 2016
Reason: End of Assignment
- 2) Mary Sweet – Homebound Tutor
District/Pupil Services Department
Effective: November 1, 2016
Reason: End of Assignment
- 3) Elizabeth McEwan – Homebound Tutor
District/Pupil Services Department
Effective: November 1, 2016
Reason: End of Assignment

Motion was made by Mrs. Harvey, seconded by Mrs. Chandless

With no further discussion motion passed as amended 8 – 0

CLASSIFIED

Mr. Bilker asked for a motion to approve the following classified termination(s) item(s) 1 through 3.

- 1) Eric Miele – Classified Substitute
District/Food Services Department
Effective: November 1, 2016
Reason: End of Assignment
- 2) Tiana Payne – Classified Substitute
District/Food Services Department
Effective: November 1, 2016
Reason: End of Assignment
- 3) Stacey Sandler – Classified Substitute
District/Food Services Department
Effective: November 1, 2016
Reason: End of Assignment

Motion was made by Mrs. Chandless, seconded by Mrs. Harvey

With no further discussion motion passed 8 – 0

13.05 Leaves

PROFESSIONAL

Mr. Bilker asked for a motion to approve the following professional leave(s), item(s) 1 through 5.

- 1) Elizabeth Treatman – Speech Therapist
Loomis Elementary School
Effective: January 3, 2017 through June 20, 2017
Reason: Medical Leave: January 3, 2017 through and including January 27, 2017
FMLA: January 3, 2017 through and including March 25, 2017
Child Rearing Leave: March 26, 2017 through and including June 20, 2017

- 2) Gina Gelsomini – Speech Therapist
Russell Elementary School
Effective: April 20, 2017 through June 20, 2017
Reason: Medical Leave: April 20, 2017 through and including May 23, 2017
FMLA: April 20, 2017 through and including June 20, 2017

- 3) Stacey Lancaster – Special Education Teacher
Culbertson Elementary School
Effective: April 24, 2017 through June 20, 2017
Reason: Medical Leave: April 24, 2017 through and including June 9, 2017
FMLA: April 24, 2017 through and including June 20, 2017

- 4) Mary Harper – Social Studies Teacher
Paxon Hollow Middle School
Effective: 2017-2018 school year (1st and 2nd semesters)
(Specific dates to be determined once the 2017-2018 school calendar is approved)
Reason: Sabbatical Leave for Professional Development

- 5) Michael Karpyn – Social Studies Teacher
Marple Newtown High School
Effective: January 6, 2017 through and including January 13, 2017
Reason: Personal Leave without pay

Motion was made by Ms. Kotrotsios, seconded by Mrs. Harvey

With no further discussion motion passed 8 – 0

CLASSIFIED

Mr. Bilker asked for a motion to approve the following classified leave(s) item(s) 1 and 2.

- 1) Raymond Haffelfinger – Bus Driver
Transportation
Effective: December 21, 2016 through and including
January 31, 2017
Reason: Personal Leave without pay
- 2) Deborah Young – Special Education Assistant
Loomis Elementary School
Effective: December 12, 2016 through and including
February 6, 2017
Reason: Medical Leave utilizing all available leave allotments

Motion was made by Mr. Altieri, seconded by Mrs. Chandless

With no further discussion motion passed 8 – 0

13.06 Appointments

ADMINISTRATIVE

Mr. Bilker asked for a motion to approve the following administrative appointment(s), item(s) 1.

- 1) Debra Hawley – Transportation Supervisor
Operations Department
Salary: \$72,000.00
Effective: November 29, 2016
Reason: Replacing Christopher Brown (Resignation)

Motion was made by Mr. DeNucci, seconded by Mr. Baker

With no further discussion motion passed 8 – 0

PROFESSIONAL

Mr. Bilker asked for a motion to approve the following professional appointment(s), item(s) 1 through 3.

- 1) Jessica Austin – LTS Special Education Teacher
Worrall Elementary School
Salary: \$43,925.00 (pro-rated @ BA-Step 1)
Effective: February 7, 2017 through and including May 15, 2017
Reason: Replacing Megan Smith (Child Rearing Leave)

- 2) Sean Vannicolo – LTS Health & Physical Education Teacher (0.5)
Marple Newtown High School
Salary: \$21,962.50 (pro-rated @ BA-Step 1)
Effective: January 26, 2017 through and including June 20, 2017
Reason: Replacing Eleanor Woolery (Professional Sabbatical)
- 3) Jennifer Nager – LTS Elementary Teacher
Loomis Elementary School
Salary: \$47,849.00 (pro-rated @ MA-Step 1)
Effective: December 15, 2016 through and including May 15, 2017
Reason: Replacing Jaclyn Rutecki (Child Rearing Leave)

Motion was made by Mrs. Harvey, seconded by Mr. Baker

With no further discussion motion passed 8 – 0

CLASSIFIED

Mr. Bilker asked for a motion to approve the following classified appointment(s), item(s) 1 through 11.

- 1) Entala Kocibelli – Custodian (full-time)
Operations Department/Paxon Hollow Middle School
Salary: \$15.84 per hour
Effective: November 28, 2016
Replacing: Monica Meehan (Retirement)/Lisa Shuler's assignment
- 2) Oksana Lypyak – Custodian (full-time)
Operations Department/Worrall Elementary School
Salary: \$15.84 per hour
Effective: November 28, 2016
Replacing: James Lord (Termination)
- 3) Robert Baxter – Custodian (part-time)
Operations Department/Culbertson Elementary School
Salary: \$15.84 per hour
Effective: November 28, 2016
Replacing: Oksana Lypyak's assignment
- 4) Sunday Babalola – Custodian
Operations Department/Marple Newtown High School
Salary: \$15.84 per hour
Effective: January 9, 2017
Replacing: Norman Foster (Retirement)
- 5) Charles Moir – Classified Substitute
District
Salary: TBD by assignment/Operations
Effective: November 23, 2016

Reason: As Needed

- 6) Joseph Nicolini – Classified Substitute
District
Salary: TBD by assignment/Operations
Effective: November 23, 2016
Reason: As Needed
- 7) Sharon Baich – Classified Substitute
District
Salary: TBD by assignment/Operations
Effective: November 23, 2016
Reason: As Needed
- 8) Jennifer Brennan – Classified Substitute
District
Salary: TBD by assignment/Operations
Effective: November 23, 2016
Reason: As Needed
- 9) Kevin Edmondson – Classified Substitute
District
Salary: TBD by assignment/Operations
Effective: November 23, 2016
Reason: As Needed
- 10) Kathleen Fortebuono - Title III English Language Learner (ELL)
Assistant
Elementary Schools
Salary: \$15.48 per hour
Effective: November 28, 2016
Replacing: New position approved by MNSD School Board on
October 25, 2016
- 11) Michele Fischetti – Non-Instructional Assistant
Russell Elementary School
Salary: \$11.14 per hour
Effective: November 28, 2016
Replacing: Miriam Belsky (Resignation)

Motion was made by Mrs. Harvey, seconded by Mr. Baker

With no further discussion motion passed 8 – 0

13.07 Transfers

CLASSIFIED

Mr. Bilker asked for a motion to approve the classified transfers effective November 28, 2016, item(s) 1.

| Name | From | Assignment | To | Assignment |
|-------------|-------------|-------------------|-----------|-------------------|
| Lisa Shuler | PHMS | Custodian | MNHS | Custodian |

Motion was made by Ms. Kotrotsios, seconded by Mr. Altieri

With no further discussion motion passed 8 – 0

13.08 Salary Adjustments

ADMINISTRATIVE

Mr. Bilker asked for a motion to approve the 2016-2017 Marple Newtown Administrative salary changes effective July 1, 2016, as presented.

Motion was made by Mrs. Harvey, seconded by Mrs. Chandless

With no further discussion motion passed 5 - 3

13.09 Supplementary Contracts

Mr. Bilker asked for a motion to approve the appointment of personnel to activity contracts for the 2016-2017 school year as attached. The amount of each contract is in accordance with the MNEA negotiated agreement.

Motion made by Mrs. Chandless, seconded by Mr. Altieri

With no further discussion motion passed 6 – 2

14. BUDGET AND FINANCE COMMITTEE

14.01 Committee Report – A. J. Baker, Chairperson

14.02 Bills for Payment

Mr. Baker asked for a motion to approve and authorize payment of General Fund bills in the amount of one million, five hundred forty four thousand, two hundred fourteen dollars and nine cents \$1,544,214.09 and Food Service bills in the amount of \$58,071.82.

Motion was made by Mr. Bilker, seconded by Mr. Altieri

With no further discussion motion passed 8 – 0

Mr. Baker asked for a motion to authorize the Business Administrator to release checks for payment during the month of December as needed.

Motion was made by Mrs. Harvey, seconded by Mrs. Chandless

With no further discussion motion passed 8 – 0

14.03 Monthly Reports

Mr. Baker asked for motion to approve the monthly financial report for September 2016, Treasurer's Report for October 2016 and Budget Transfers for November 2016.

Informational item monthly financial report for October 2016.

Motion was made by Mr. Bilker, seconded by Mr. DeNucci
With no further discussion motion passed 8 – 0

Mr. Baker asked for a motion to approve the June 30, 2016 Audit report as presented by Major and Mastro.

Motion was made Mr. Bilker, seconded by Mrs. Chandless

With no further discussion motion passed 8 – 0

14.04 Donation

Mr. Baker asked for a motion to accept \$3,352.06 check from Paxon Hollow PTO to be used to purchase replacement furniture for our outside classroom as amended

Motion was made by Mrs. Harvey, seconded by Mr. Bilker

With no further discussion motion passed 8 – 0

14.05 PlanCon J

Mr. Baker asked for a motion to engage the services of the Ronan Group, Certified Public Accountants to audit the PlanCon part J filings, as required by the Pennsylvania Department of Education. Fees for both projects shall not to exceed \$2,700.00, plus out of pocket expenses.

Motion was made by Mrs. Chandless, seconded by Mr. Bilker

With no further discussion motion passed 8 – 0

15. FACILITIES AND TRANSPORTATION COMMITTEE

15.01 Committee Report – Nicholas J. Reynolds, Sr., Chairperson

15.02 Donation

Ms. Kotrotsios asked for a motion to approve a donation of funds, from the Culbertson PTO, to cover the cost of a bottle filling water fountain.

Motion was made by Mrs. Harvey, seconded by Mr. Altieri

With no further discussion motion passed 8 – 0

16. DELAWARE COUNTY INTERMEDIATE UNIT REPORT

NONE

17. LEGISLATIVE REPORT

Mr. Altieri gave the following report ~ Delaware County really does not have a voice in the house or senate. Leadership has stayed the same in the Senate.

18. BOARD PRESIDENT'S REPORT TO THE BOARD

NONE

19. COMMENTS FROM THE AUDIENCE

There was a question regarding the fields at Paxon Hollow.

The design being done right now is for the High School. The Board is aware of the conditions of the fields at Paxon Hollow, but they are not in this timeline.

20. COMMENTS FROM THE BOARD

None

21. ADJOURNMENT

Mrs. Chandless let the audience know that the next meeting is December 5th.

Having no further business for the Board, Mrs. Chandless adjourned the meeting at 8:36 PM.

Respectfully submitted

**Joseph Driscoll
Board Secretary**