

**MARPLE NEWTOWN SCHOOL DISTRICT**  
**Newtown Square, Pennsylvania**  
**BUDGET & FINANCE COMMITTEE MEETING**  
**May 14, 2019**  
**Marple Newtown Board Room**

**MINUTES**

**Present**

**Board:** Mrs. Barbara Harvey, Mr. Nicholas Reynolds,  
Mr. John McKenzie, Mr. Leonard Altieri, Mr.  
Matthew Catania

**Administration:** Mr. Joseph Driscoll, Mr. Jim Orwig, Mr. Jake  
Gallagher

**Press:** 0

**Audience:** 8

**Call to Order:**

In the absence of Mr. Baker, Mr. Driscoll called the meeting to order at 6:37 PM and stood on the Pledge of Allegiance from the Special Meeting.

**1. Additions to the Agenda**

Mr. Driscoll advised that there were no additions to the Agenda

**2. Approval of Minutes**

Mr. Driscoll asked that the minutes be approved as presented.

With no discussion the minutes were approved.

**3. Bills for Payment**

Mr. Driscoll asked to take to the full Board for approval

A. Motion: To take to the full Board for approval the General Fund bills in the amount of \$839,042.68 and Capital Reserve Fund bills in the amount of \$7,119.27. Food Service bills will be presented at the next voting agenda on May 23, 2019

Will take to the full Board for approval

#### **4. Financial Reports**

Mr. Driscoll asked to take to the full Board for approval

A. Motion: To approve Financial Reports for March, informational for April, Budget Transfers and Treasurer's Report for March and April.

Will take the full Board for approval

#### **5. Donations**

Mr. Driscoll asked to take to the full Board for approval

A. Motion: To accept \$225.00 check from Harry and Suzanne Gicking for two bullet arm shields for the football team.

Will take to the full Board for approval

#### **6. School Board Secretary**

Mr. Driscoll asked to take to the full Board for approval

A. Motion: To elect Joseph J Driscoll as School Board Secretary for a four year term July 1, 2019 – June 30, 2023

Section 404 of the school code stipulates “,,,,,and every four years thereafter, elect a secretary for a term of four years beginning the first day of July following such election. Vacancies in the office of secretary shall be filled for the unexpired term.”

Will take to the full Board for approval

#### **7. School Board Treasurer**

Mr. Driscoll asked to take to the full Board for approval

A. Motion: To elect Denise Land as School Board Treasurer and Custodian of Student Funds.

Section 404 of the school code stipulates “.....and shall annually, during the month of May, elect a Treasurer to serve for one (1) year beginning the first day of July following the section.....”

#### **8. Food Service**

Mr. Driscoll asked to take to the full Board for approval

A. Motion: To approve the renewal of the contract with Chartwells School Dining Services for 2019-2020 school year at an annual administrative fee of \$35,000.00 and an annual management fee of \$20,000.00.

Mr. Driscoll explained that this a yearly vote.

#### **9. 2019-2020 Proposed Final Budget**

A. Motion: To adopt the 2019-2020 Proposed Final Budget, as presented on PDE 2028 and publish notice that it is available for public inspection.

Will take to the full Board for approval

#### **10. New Business**

There was none

#### **11. Public Comment**

There was none

#### **12. Adjournment**

Mr. Driscoll adjourned the meeting at 6:45 PM.