## MARPLE NEWTOWN SCHOOL DISTRICT Regular Board Meeting Tuesday, February 23, 2021 Zoom Minutes

<u>Board:</u>	Mrs. Tracy Alberti, Mr. Matthew Bilker, President, Mrs. Kathryn Chandless, Mr. David Dezzi, Mrs. Barbara Harvey, Vice President, Mr. John McKenzie, Mr. Nicholas Reynolds, Mr. Nicholas Siano, Mrs. Desiree Tomasco
Solicitor:	Mr. Mark Sereni, Esquire
Administration:	Dr. Tina Kane, Dr. Connie Bompadre, Mr. Joe Driscoll, Mr. Jim Orwig, Mr. Jake Gallagher, Dr. Dorie Martin-Pitone, Dr. Heather Logue,
Press:	0
Audience:	333

## 1. CALL MEETING TO ORDER

Mr. Bilker called the meeting to order at 7:33 PM.

# 2. PLEDGE OF ALLEGIANCE

Mr. Bilker led the Pledge of Allegiance and advised those in attendance that the Board met in Executive session to discuss Personnel and Legal issues.

## 3. PRESENT

Mr. Bilker, Mrs. Chandless, Mr. Dezzi, Mrs. Harvey, Mr. McKenzie, Mr. Reynolds, Mr. Siano, Mrs. Tomasco

8 members present Absent: Mrs. Alberti

## 4. APPROVAL OF THE AGENDA

Mr. Bilker asked for a motion to accept the agenda, as presented.

Motion was made by Mr. Harvey, seconded by Mrs. Chandless

Mr. Bilker had an additional motion ~ to change the school calendar to have March 8<sup>th</sup> as an Act 80 day for professional development for teachers in preparation for the full reopening of school.

With no further discussion motion passed as amended 8 - 0 Absent: Mrs. Alberti

## 5. PUBLIC COMMENTS (Agenda Items Only)

Dr. Killough, President of MNEA, made the following statement:

Before I begin, I want to thank Mr. Bilker and Dr. Kane for taking the time to explain their revised learning plan to our members this afternoon, and taking our questions. Thank you.

We, the teachers of MNEA, are excited to be able to teach in front of our students once again. After all, being able to teach and interact with our students is why we chose to be teachers. We will, of course, do everything in our power to provide the most positive learning environments for our students as possible.

We are excited about being in front of our students again. But, for many of us, there is still fear of contracting Covid or bringing it home to our families. Although there is no way to completely eliminate the risks, we believe there are ways to better mitigate the risks than this plan provides. We recognize that no plan is perfect, and we appreciate the Board's commitment to revisit the plan should the number of cases go up in the future. We would; however, have liked the opportunity to provide input in the development of the District's learning plan, and hope in the future that we will be consulted on issues that are so impactful on our health and safety. We also ask that all stakeholders in our school community continue to advocate for the prioritization of vaccinating our educational staff, in order to better protect the students, teachers, and the community as a whole. If you have not done so, please contact your state representatives, senators, and governor and encourage them to make that happen.

Finally, as I've said in previous meetings, we recognize the difficult decisions this Board and the Administration have had to make during this pandemic. As always, the members of MNEA will continue to do all that we can to provide the best education possible for our students. Our students deserve no less. Thank you.

# 6. WE ARE PROUD OF OUR STUDENTS AND TEACHERS

There was none

# 7. COMMENDATIONS

There was none

# 8. STUDENT REPRESENTATIVES' REPORT

There was none

## 9. SUPERINTENDENT'S REPORT

This evening I would like to share our reopening plan as my Superintendent's report.

The presentation can be viewed on the website.

Dr. Martin-Pitone gave a brief explanation of the summer program and Mr. Driscoll gave a brief explanation of the grant money. Mrs. Chandless asked about the large grant that we are waiting approval. Will that be used for the summer program? Dr. Kane said yes. Mr. Driscoll explained that if that grant is received, it will be placed in the budget for the summer program. If the grant is not received it could cause a budget challenge.

## 10. SECRETARY'S MINUTES

Mrs. Tomasco asked for a motion to approve the minutes of the January 26, 2021 Regular Meeting.

Motion was made by Mrs. Harvey, seconded by Mrs. Chandless

With no further discussion motion passed 8 – 0 Absent: Mrs. Alberti

# 11. OTHER REPORTS

Mrs. Tomasco asked for a motion to approve the Settlement Agreement and Release between the District and parents for Student No. 882388 to attend private school. This is a new agreement.

Motion was made by Mrs. Harvey, seconded by Mrs. Chandless

With no further discussion motion passed 8 – 0 Absent: Mrs. Alberti

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Motion was made by Mrs. Harvey, seconded by Mrs. Chandless

With no further discussion motion passed 8 - 0Absent: Mrs. Alberti

## 12. CURRICULUM, INSTRUCTION AND TECHNOLOGY COMMITTEE

12.01 Committee Report – Nicholas V. Siano, Chairperson

12.02 Reopening of School

Mr. Siano asked for a motion to authorize and direct the Administration to proceed, as expeditiously as practical, with the implementation of the reopening of school in accordance with the following joint models, unless otherwise ordered by the Governor of Pennsylvania, the Pennsylvania Secretary of Education, the Pennsylvania Secretary of Health, the Chester County Health Department, or a court of competent jurisdiction:

(a) Full (five-day school week) in-person learning available to all students whose parent or legal guardian opts for this model. Under this model, the physical distancing requirement between students in a classroom may be less than six feet but will be at least three feet; and

(b) Full (five-day school week) remote/virtual learning available to all students whose parent or legal guardian does not opt for the above in-person learning model.

The Administration is authorized and directed to update, if necessary, the District's Health and Safety Plan in conformance with this official Board action.

Motion was made by Mrs. Chandless, seconded by Mr. Bilker

Mr. Bilker made the following statement:

These decisions are not easy nor are they black and white. This is something, and I am not trying to put the rabbit in the hat, but I think the Board is looking at this with optimism. This motion gives families the choice to optimize their time they spend in school or staying virtual for the remaining of the year. I think back on the conversations over the last couple of weeks, and I believe that opening schools is safe and I support this motion.

With no further discussion motion passed 8 - 0Absent: Mrs. Alberti

Mr. Bilker asked for a motion to make a change to the school calendar to make March 8, 2021 as an Act 80 day for professional development day for teachers in preparation of the re-opening of schools.

Motion was made by Mrs. Chandless, seconded by Mrs. Harvey

With no further discussion motion passed 8 – 0 Absent: Mrs. Alberti

## 13. HUMAN RESOURCES AND POLICY COMMITTEE

13.01 Committee Report – John P. McKenzie, Chairperson

13.02 Terminations

PROFESSIONAL

Mr. Bilker asked for a motion to approve the following professional terminations(s) item(s) 1 and 2.

- Jocelyn Smith LTS School Counselor Paxon Hollow Middle School Effective: March 9, 2021 Reason: End of Assignment
- Daniela Giordano LTS Special Education Teacher Paxon Hollow Middle School Effective: February 25, 2021 Reason: End of Assignment

Motion was made by Mrs. Chandless, seconded by Mr. Harvey

With no further discussion motion passed 8 – 0 Absent: Mrs. Alberti

#### 13.03 Resignations

#### CLASSIFIED

Mr. Bilker asked for a motion to approve the following classified resignation(s) item(s) 1 through 5.

- 1) Lydia Otu– Bus Driver Transportation Department Effective: February 2, 2021 Reason: Resignation
- 2) Alisa Gopal Health Room Assistant Paxon Hollow Middle School Effective: January 29, 2021 Reason: Resignation
- Donna Rich Special Education Assistant Culbertson Elementary School Effective: February 17, 2021 Reason: Resignation
- 4) Donna Spera Food Service Worker II Loomis Elementary School Effective: February 12, 2021 Reason: Resignation
- 5) George Hunt Bus Driver Transportation Department Effective: February 28, 2021 Reason: Resignation

Motion was made by Mrs. Chandless, seconded by Mrs. Harvey

With no further discussion motion passed 8 – 0 Absent: Mrs. Alberti

13.04 Leaves

PROFESSIONAL

Mr. Bilker asked for a motion to approve the following professional leave(s) item(s) 1 through 3.

 Kimberly Trigone - Art Teacher Loomis Elementary School
 Effective: February 1, 2021 through and including March 26, 2021
 Reason: FMLA: February 1, 2021 through March 26, 2021

- 2) Thomas DiMeo Spanish Teacher Marple Newtown High School Effective: February 11, 2021 through and including June 22, 2021 Reason: Medical Leave: February 11, 2021 through and including April 19, 2021 (AM only)
  Uncompensated Leave: April 19, 2021 (PM only) through and including June 22, 2021
- 3) Michelle McAlea Social Studies Teacher Paxon Hollow Middle School Effective: February 16, 2021 through and including June 22, 2021 Reason: Sabbatical Leave for Restoration of Health

Motion was made by Mrs. Tomasco, seconded by Mrs. Harvey

With no further discussion motion passed 8 – 0 Absent: Mrs. Alberti

# CLASSIFIED

Mr. Bilker asked for a motion to approve the following classified leave(s) item(s) 1 through 6.

- Walter Ritter Bus Aide Transportation Department Effective: January 4, 2021 through and including June 18, 2021 Reason: Medical: January 4, 2021 through and including June 18, 2021
- James Ross Bus Driver Transportation Department Effective: January 20, 2021 through and including June 22, 2021 Reason: Medical: January 20, 2021 through and including June 18, 2021
- 3) Dana Chirico School Assistant Russell Elementary School
   Effective: February 1, 2021 through June 18, 2021
   Reason: Medical Leave: February 1, 2021 through June 18, 2021
- 4) Bobbie McBride Bus Driver Transportation Department
   Effective: February 4, 2021 through March 5, 2021
   Reason: Uncompensated Leave
- James Burch Bus Driver Transportation Department
   Effective: February 4, 2021 through March 5, 2021
   Reason: Uncompensated Leave
- 6) Vicki Bear Special Education Assistant Pupil Services Department/Paxon Hollow Middle School Effective: February 4, 2021 through June 18, 2021 Reason: Intermittent FMLA

Motion was made by Mrs. Chandless, seconded by Mrs. Harvey

With no further discussion motion passed 8 – 0 Absent: Mrs. Alberti

13.05 Return From Leave

PROFESSIONAL

Mr. Bilker asked for a motion to approve the following professional return from leave(s) item(s) 1.

1) Tara Casterano – School Counselor Paxon Hollow Middle School Effective: March 22, 2021 Reason: FMLA

Motion was made by Mrs. Harvey, seconded by Mrs. Tomasco

With no further discussion motion passed 8 – 0 Absent: Mrs. Alberti

## CLASSIFIED

Mr. Bilker asked for a motion to approve the following classified return from leave(s) item(s) 1 and 2.

- Fatos Ciraku Custodian Operations Department/Russell Elementary School Effective: February 1, 2021 Reason: Medical Leave
- 2) Sandra Dunnkosky Bus Aide Transportation Department
   Effective: February 8, 2021
   Reason: Uncompensated Leave

Motion was made by Mrs. Harvey, seconded by Mrs. Tomasco

With no further discussion motion passed 8 – 0 Absent: Mrs. Alberti

13.06 Appointments

ADMINISTRATIVE

Mr. Bilker asked for a motion to approve the following Administrative appointment(s), pending the completion of all necessary pre-employment requirements, item(s) 1.

1) Michael Thomas – Supervisor of Technology Support Services Technology Department Salary: \$88,490.00 Effective: March 1, 2021 Replacing: New Position (MNSD Board approved 1/26/2021)

Motion was made by Mrs. Chandless, seconded by Mrs. Tomasco

With no further discussion motion passed 8 – 0 Absent: Mrs. Alberti

ACT 93 CONFIDENTIAL EMPLOYEES

Mr. Bilker asked for a motion to approve the following Act 93 Confidential Employee appointment(s), pending the completion of all necessary pre-employment requirements, item(s) 1.

 Nicholas Vico – Network Systems Administrator Technology Department Salary: \$70,000.00 (pro-rated) Effective: March 1, 2021 Replacing: Michael Thomas (Reassigned)

Motion was made by Mrs. Chandless, seconded by Mrs. Harvey

With no further discussion motion passed 8 – 0 Absent: Mrs. Alberti

#### PROFESSIONAL

Mr. Bilker asked for a motion to approve the following professional appointment(s), pending the completion of all necessary pre-employment requirements, item(s) 1 through 7.

- Elizabeth Calhoun LTS Elementary Teacher All MNSD Elementary Schools Salary: \$53,369.00 (MA Step-1; pro-rated) Effective: February 1, 2021 through and including June 22, 2021 Replacing: As Needed
- Melissa Roth– LTS Elementary Teacher All MNSD Elementary Schools Salary: \$46,109.00 (BA Step-1; pro-rated) Effective: March 17, 2021 through and including June 22, 2021 Replacing: As Needed
- Marina LaVecchio LTS Elementary Teacher All MNSD Elementary Schools Salary: \$46,109.00 (BA Step-1; pro-rated) Effective: February 18, 2021 through and including June 22, 2021 Replacing: As Needed
- 4) Jocelyn Smith LTS School Counselor All MNSD Schools

Salary: \$53,369.00 (MA Step-1; pro-rated) Effective: March 10, 2021 through and including June 22, 2021 Replacing: As Needed

- 5) Michael Christiansen English Teacher Paxon Hollow Middle School Salary: \$46,109.00 (BA-Step 1; pro-rated) Effective: February 16, 2021 Replacing: Jamielynn Sauer (Deceased)
- 6) Rachel Kaiser LTS Social Studies Teacher Paxon Hollow Middle School Salary: \$53,369.00 (MA-Step 1; pro-rated) Effective: February 25, 2021 Replacing: Michelle McAlea (Sabbatical Leave for Restoration of Health)
- 7) Sharren Juliano LTS Spanish Teacher Marple Newtown High School Salary: \$53,369.00 (MA-Step 1; pro-rated)
   Effective: March 8, 2021 or start date contingent upon release from present employer
   Replacing: Thomas DiMeo (Medical Leave)

Motion was made by Mrs. Chandless, seconded by Mrs. Harvey

With no further discussion motion passed 8 – 0 Absent: Mrs. Alberti

# CLASSIFIED

Mr. Bilker asked for a motion to approve the following classified appointment(s), pending the completion of all necessary pre-employment requirements, item(s) 1 and 2.

- Miguel Medina Bus Aide Transportation Department Salary: \$17.41 per hour Effective: February 24, 2021 Replacing: William Bradley (Resignation)
- Aimee Anderson Bus Driver Transportation Department Salary: \$26.92 per hour Effective: February 24, 2021 Replacing: Patrick Eury (Reassigned)

Motion was made by Mrs. Chandless, seconded by Mrs. Tomasco

With no further discussion motion passed 8 – 0 Absent: Mrs. Alberti

13.07 Supplementary Contracts

Mr. Bilker asked for a motion to approve the appointment of personnel to activity contracts for the 2020-2021 school year, as presented. The amount of each contract is in accordance with the MNEA negotiated agreement.

Motion was made by Mrs. Chandless, seconded by Mrs. Harvey

With no further discussion motion passed 8 – 0 Absent: Mrs. Alberti

13.08 Tenure

Mr. Bilker asked for a motion to record in the records of the Board the attainment of tenure and the awarding of a Professional Employee Contract to the following temporary professional employees who have been certified by the Superintendent of Schools as having completed three (3) years of satisfactory service in the Marple Newtown School District in accordance with Section 1108 of the School Code, item(s) 1.

1. Brittany Milia Worrall Elementary School Achieved: January 30, 2021

Motion was made by Mrs. Chandless, seconded by Mr. Dezzi

With no further discussion motion passed 8 – 0 Absent: Mrs. Alberti

13.09 ACA Track Consulting Services

Mr. Bilker asked for a motion to reapprove the annual agreement between Marple Newtown School District and ACA Track for automated PPACA Compliance and IRS Reporting.

Motion was mad by Mrs. Chandless, seconded by Mrs. Harvey

With no further discussion motion passed 8 – 0 Absent: Mrs. Alberti

## 14. BUDGET AND FINANCE COMMITTEE

**14.01** Committee Report – Kathryn V. Chandless, Chairperson

**14.02** Bills for Payment

Mrs. Chandless asked for a motion to approve and authorize payment of General Fund bills in the amount of \$2,123,585.96, Capital Reserve Fund bills in the amount of \$3,175.00, Capital Fund bills in the amount of \$100,207.59, and Food Service bills in the amount of \$99,874.24.

Motion was made by Mrs. Harvey, seconded by Mrs. Tomasco

With no further discussion motion passed 8 – 0 Absent: Mrs. Alberti

**14.03** Monthly Reports

Mrs. Chandless asked for a motion to approve the monthly financial report for December 2020, Treasurer's Reports for December 2020 and January 2021, and Budget Transfers for February 2021.

Informational item monthly financial report for January 2021.

Motion was made by Mrs. Harvey, seconded by Mrs. Tomasco

With no further discussion motion passed 8 – 0 Absent: Mrs. Alberti

Mrs. Chandless asked for a motion to approve the June 30, 2020 Audit report.

Motion was made by Mrs. Harvey, seconded by Mrs. Tomasco

With no further discussion motion passed 8 – 0 Absent: Mrs. Alberti

**14.04** Litigation through the Delaware Valley Health Care Coalition against Drug Manufacturer Mallinckrodt involving the Pricing or Prescription Drug Actha

Mrs. Chandless asked for a motion to authorize the District's Business Administrator to execute on behalf of the District the proposed contingent fee agreement with the law firm of Haviland Hughes. This litigation seeks reimbursement for alleged price gouging relating to the prescription drug Acthar. The District's Solicitor has reviewed and approved the proposed contingent fee agreement.

Motion was made by Mrs. Harvey, seconded by Mrs. Tomasco

With no further discussion motion passed 8 – 0 Absent: Mrs. Alberti

## 15. FACILITIES AND TRANSPORTATION COMMITTEE

15.01 Committee Report – Nicholas J. Reynolds, Sr., Chairperson

Mr. Reynolds advised that there are no Facilities and Transportation Committee items for this agenda.

## 16. DELAWARE COUNTY INTERMEDIATE UNIT REPORT

There was none

## 17. LEGISLATIVE REPORT

There was none

## 18. BOARD PRESIDENT'S REPORT TO THE BOARD

There was none

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## 19. COMMENTS FROM THE AUDIENCE

Community member asked that when the students go back to 5 days a week will they have a regular Band class.

Dr. Kane is not sure what the guidance will be regarding Music. I don't have an answer to that question.

When the students go back will they have time to take off their masks? Will there be extra masks in case a student needs one?

Dr. Kane explained that there is no masks breaks. Yes, the administration and nurse have extra masks.

Will the students continue to work on their computers in class?

Dr. Kane explained that is a question for the principal and the teacher. The teachers use Schoology to keep work organized.

Thank you for all you are doing, you are doing a great job.

Community member wanted to know if there is a push to get faculty/staff vaccinations.

Mr. Bilker commented that if they have any suggestions we will take them. If the vaccine was available yesterday for them they would have jumped on it. There were pods set up for several school districts to receive their first shot and the rug was pulled from under them. This is nothing that the school districts, health department, or county has control over. The State has control. We all want it to happen, just when is not known.

Community member wanted to know if there was anything they could do to help.

Mr. Bilker said that they could write letter to representatives, some of them agree that the faculty/ staff should be vaccinated. The Secretary of the Department of Health is directed by the Governor.

Community member wanted to thank everyone for their hard work, very much appreciated. Who will be administrating the Antigen test?

Dr. Kane explained that the nurses will be doing that.

If the numbers shift to be negative again, and we will have to go back to hybrid, what is the determination for that to happen.

Dr. Kane explained that she works very closely with the department of health and it would depend on what they say. We may just have to be specific to our schools. The numbers is something that we will have to monitor closely.

Community member wanted to question the remote learners. Will they be working remotely and asynchronous.

Dr. Kane explained that nothing will change with them.

We all know that the students are having high anxiety, They are not sure what to expect.

Dr. Kane explained that the staff/counselors will continue to work with the students.

Community member wanted to know if the students will know the plan to go back.

Dr. Kane responded that the administration in the buildings will be sending out letters to the parents explaining how things are going to work.

It would be nice if the students know how the day is going to be and what the plan is.

Community member register her students for kindergarten next year. Wanted to know the attendance policy but could not find it on the website.

Dr. Kane will have that fixed and the information will be on the website.

When the students go back to the classroom and are not in, it is true that they cannot Zoom?

Dr. Kane ~ yes, if they are going back to 5 day in school learning, they must be in the classroom.

What if the student goes out of state and when they return they are required to quarantine, can they Zoom?

Dr. Kane ~ yes, that is the one exception. If the student is placed in quarantine through our nurses they can Zoom.

Mr. Bilker responded by saying that we are returning to a more discipline learning. If kids wake up and don't want to go to school, and they signed up for 5 days in school learning, they don't get to Zoom. We need to return to have structure in our lives and we are making this decision, outside the quarantine factor, we are going to stick to our decision.

Community member asked about Credit Recovery and 11<sup>th</sup> and 12<sup>th</sup> grades were mentioned and he is pretty sure his 9<sup>th</sup> grade student is going to need some help.

Dr. Martin-Pitone said that the Credit Recovery would be on for 11<sup>th</sup> and 12<sup>th</sup> grades, but there would be regular summer school for other grades.

Mrs. Tomasco said that a community member's mic was not working. The community member would like to thank Dr. Kane for the super confident presentation. Community member Thank you for the great presentation. Glad we are going back full time. My question is that a student who has symptoms, you want them to stay home?

Dr. Kane responded yes, they would be absent until quarantined, Work with your school nurse.

Community member asked about a program that she thought she heard about for kindergarten and 1<sup>st</sup> grade sometime in August.

Dr. Martin-Pitone explained that we basically want to jump start. Usually teachers try to meet their students and parent early. They also do assessments on the students. That would be the focus in the summer. If you are registered you would have that opportunity.

The community member said her student has an IEP but does not qualify for extended school year.

Dr. Martin-Pitone explained that she should check back with Dr. Martin-Pitone and they will do what is best for her student.

Community member wanted to know if they are to continue with the screening.

Dr. Kane replied yes. The health department wants us to continue with the screening.

Community member asked that if their student was sent home due to a cold, or got up in the morning with a running nose and cough they would not have the opportunity to be virtual that day.

Dr. Kane replied that is correct. Again, work with your school nurse. If you student is sick they would be absent.

Another question. Are the students giving up their laptops?

Dr. Kane replied no. The laptops are to stay with the students.

Community member wanted to know about new students to the school, one who may have attended a private kindergarten. Would they be re-introduced to the school.

Dr. Martin-Pitone responded by saying that all the students would be introduced. If you would like you student to have a visit to the school you should contact the building administration to set something up.

Is the testing for this year or next year?

Dr. Martin-Pitone explained that it would be for next year and would be set up in the summer sometime in July and August.

Charlie ~ Marple bus driver wanted to have a clarification of the number of students that would be on the bus.

Mr. Orwig explained that the 72 passenger bus would hold 44, the smaller bus would be at half the capacity. It was also looked at a possibility that the bus route may have to make two runs. Example would be if the bus was picking up Worrall students and they picked up 44, they would drop off those students at school and they go and do another run for the remaining students.

Charlie also asked if the district was going to have the bus drivers vaccinated?

Mr. Bilker explained that yes all staff was included in the pods that had been established but they were taken away. if you can get the shot on your own you should do that. Once

we are advised that we are back on track of getting the vaccine for all employees, yes the drivers would be included.

Mr. Orwig said that our bus drivers are great and that their first concern is the safety of our students.

Charlie wanted to thank Mr. Orwig, Dr. Kane and the Board for all the hard work being done during this time.

Community member wanted to know about the number of nurses we have and our contract tracing.

Dr. Kane is waiting to hear the updates from the Health Department regarding contract tracing. The nurses in the building have a great understanding of handling a lot of questions from parents and staff with regards to the contract tracing.

Community members concern is the different letters she has received from the schools. Just a little confusing.

Mr. Evans want to first say that our nurses are doing a outstanding job with all of this We have a nurse in the central office that is working on this and when there is a case in one of the schools we contact the parents and the Chester County Health Department. It may take some time for the Health Department to make contact so we send out letters from the schools. We know if a case is in the classroom we know who is in that classroom. We will continue with our system because it is working as we go back full time.

Community member wanted to thank Dr. Kane for the great presentation, was very clear and understandable. One questions is about the elementary assessments in March.

Dr. Kane explained that they are definitely being rescheduled.

Community member wanted to thank everyone for the presentation. Very happy that the students are going back to school. One question is the staff vaccination on their own?

Dr. Kane explained that at this time yes. There had been a plan with several school districts but that was changed. The conversation has started again, but at this time staff would be on their own to get vaccinated.

## 20. COMMENTS FROM THE BOARD

There was none

## 21. ADJOURNMENT

With no further business for the Board, Mr. Bilker adjourned the meeting at 9:07 PM.

Respectfully submitted

Joseph Driscoll Board Secretary